



Materials, Supplies, & Travel Grants for Undergraduate Research Fall 2009, Spring 2010 or Summer 2010

Background

Support of undergraduate research is a key element of Georgia Tech's Quality Enhancement Plan (QEP) and one of the key objectives of the Undergraduate Research Opportunities Program (UROP). Funding to assist faculty in providing adequate materials and supplies and travel expenses for use with undergraduate researchers is an important element to any diversified plan of support.

Program & Funding

Faculty members who will be mentoring undergraduate researchers during the 2009-10 academic year are eligible to apply for materials and supplies or travel funding to support undergraduates working on research projects under their mentorship.

- Up to \$1,000 can be requested from each faculty member per academic year
- Materials and supplies must be directly related to a research project being performed by an undergraduate student or multiple undergraduate students.
- Cost sharing for more expensive items is strongly suggested and should be discussed in the proposal.
- Faculty can also apply for travel expenses for a student whose work *requires* being off-campus to pursue effectively. (This does not include support for students presenting papers/posters at conferences which is covered under the President's Undergraduate Research Award (PURA). Travel expenses for international research cannot be applied to traditional study-abroad experiences or work abroad.)
- Priority will be given to faculty and students working on projects which do not have other sources of funding.
- Priority will also be given to projects which involve students who have already signified to the UROP office that they are pursuing the Research Option.
- Students must still be undergraduates at time of use of award.

Application Procedure & Dates

Submit a 1 to 2 page request for *up to* \$1,000 in funding. The request must include the following:

- 1) Short description of the research project and names of student(s) being mentored
- 2) Specific proposed use of the funding requested (i.e., itemized list of materials and supplies or services with estimated costs or description of travel and estimated costs)
- 3) Additional information on *why the request is key* to the success of the research or how it would enhance the undergraduate researcher's experience
- 4) Indicate whether or not there is already financial support for this project from other sources and what level of support is already in place. Briefly describe the need for additional funds and how this request ties into the other funding.

Deadlines:

Semester of Award	Application Due
Fall 2009	September 1, 2009
Spring 2010	December 3, 2010
Summer 2010	April 19, 2010

Applications should be emailed to Dr. Karen Harwell, Director, Undergraduate Research, at karen.harwell@carnegie.gatech.edu. Questions? Call Karen at 404-385-7325.

Notifications & Rules:

Applicants will be notified of selections within two weeks of deadline. At that time, additional information on use of funds will be provided to faculty mentors and financial point of contacts within the school of award.

Final Reports:

A short final report will be required by the faculty (and students) to be due at the end of the semester.