



4th Annual Undergraduate Research Spring Symposium & Awards

Sponsored by the Undergraduate Research Opportunities Program (UROP)

Wednesday April 1, 2009

Student Center Ballroom and Surrounding Rooms

Session Times:

Poster Session I: 2:30-3:25pm

Poster Session II: 3:35-4:30pm

Oral Presentations: 1:00-4:30pm

Reception 4:30

Awards Ceremony 5:15pm

Why should I participate?

- Share your research work with other students and faculty from all over campus.
- Learn about research in an informal atmosphere.
- Gain valuable skills and experience in presenting your work.
- Make an impact on other undergraduates who may be wondering what research is all about.

Students will have the option of presenting either a poster or oral presentation (see information below).

Prizes will be awarded to the top poster and oral presentation from each college. Additional awards will also be given to the Outstanding Undergraduate Researcher from each college as chosen by the colleges.

Undergraduate students from all disciplines are encouraged to participate.

Deadline for submission of application forms: Wednesday, February 25th, 8:00am

Visit: <http://www.undergradresearch.gatech.edu/SpringSymposium.php> for more details!

POSTER PARTICIPANTS

Students interested in presenting a poster of their research project should apply by submitting an abstract of their research.

Set-up will take place between 2 and 3pm on April 1st. Mounting boards, easels, and thumbtacks will be provided. Posters should be a **maximum of 36" x 48" inches**. **Poster printing will be the responsibility of the student.** Facilities are available at the Library East Commons or the Craft Center in the Student Center for this purpose. The poster can also be printed at a local printing/photocopy company or in your college/school (if facilities are available). If using any of these methods, plan to have your poster printed several days in advance to eliminate any technical or hardware problems. A set of useful PowerPoint templates can be found at the links in the Resources section below. Alternatively, PowerPoint software may be used effectively to create several 8.5" x 11" sheets of content that can be pinned to the display board.

Poster presenters will be asked to stand by their poster for Q&A from the judges and attendees from 3:00-4:00pm on April 1st. You should be prepared with a 3-4 minute overview of your research and poster to discuss with the judges and attendees. After 4pm presenters can then walk around the symposium to view other posters.

Posters should be removed either before or immediately after the awards reception. The UROP office will *not* be responsible for the security of any remaining posters.

Poster participants are encouraged to attend the oral presentations which will run from 1:00-4:30pm. A schedule will be available online the week before the symposium.

Students are encouraged to attend the following workshop in preparation for their presentation:

Standard Practices and Standards of Excellence in Scientific Posters Thursday, March 26, 2009, 11-12noon

Bill Moore Student Success Center, Pres Suite C&D

led by Dr. Lisa Rosenstein, Communications Specialist, MSE and CEE

Register to attend by emailing urop@gatech.edu

ORAL PRESENTATION PARTICIPANTS

Students may choose to apply to represent their college in the oral presentation competition. Student will be chosen based on the quality of the submitted abstract and availability of space. *A limited number of slots will be available for each college.* Twenty minutes will be allotted for each presentation, including questions. Time slots and session rooms will be announced before Spring Break.

Students should be prepared to **submit their PowerPoint presentations to the UROP office no later than 8am Tuesday, March 31st**, for preloading on the presentation room computers – watch for additional details once sessions have been finalized. Students may choose to bring their presentations directly to their presentation session on a flash drive, but should be warned that technical difficulties with equipment will not be the responsibility of the UROP staff.

If the number of applications for oral presentations exceed the number of available slots, students who are not chosen to present orally may instead choose to prepare a poster. Students will be informed in plenty of time to prepare a poster.

Students are encouraged to attend the following workshop in preparation for their presentation:

**Presenting with Power:
Effectively and Dynamically Communicating Your Research
Tuesday, March 24, 2008, 11am-12noon**
Student Center, Room 321
led by Ms. Christina Bourgeois, Coordinator,
Undergraduate Professional Communications Program, ECE

This interactive workshop is designed to be hands on. Participants will leave the workshop with a working draft of their PowerPoint slides and with concrete tips on how to present their research effectively and dynamically.

Register to attend by emailing urop@gatech.edu

APPLICATION PROCESS

Each student must complete an online application form in order to participate. A short abstract (around 250 words) of your research is required along with the application.

Applications will be accepted online at:
<http://www.undergradresearch.gatech.edu/SymposiumApplication>

Applications are due Wednesday, February 25th, 8:00am.

Participants will receive additional details on their participation around March 12th.

SYMPOSIUM ETIQUETTE

- Students who are presenting are strongly encouraged to wear appropriate business or business casual attire.
- Poster presenters should arrive in plenty of time to set up posters before judging begins. Those arriving late may miss out on the judging of their posters.
- Oral presenters should arrive at least 10 minutes prior to their presentation session and should remain for the *entire* session.
- Be courteous when entering and leaving the presentation rooms since noise and movement can be distracting.
- All attendees should either silence or shut off their cell phones during the event.

Additional information will be sent to participating students once all applications have been processed, oral presentations selected, and further details are finalized.

Questions?

Contact:: Dr. Karen Harwell, Director, Undergraduate Research
(404) 385-7325
Email karen.harwell@carnegie.gatech.edu

RESOURCES

For tips on creating presentation posters visit:

<http://www.easternct.edu/smithlibrary/library1/presentations.htm>

<http://www.clemson.edu/SCLife/HHMI%20UR/How%20to%20Create%20a%20Poster%20UR.pdf>

<http://www.ncsu.edu/project/posters/NewSite/>

<http://www.writing.eng.vt.edu/posters.html>

<http://www.aapg.org/meetings/instructions/prepguide.pdf>

Free PowerPoint Poster templates are also available online at:

http://www.posterpresentations.com/html/free_poster_templates.html

<http://teaching.ucdavis.edu/poster/template.htm>

<http://www.postersession.com/templates.html>